

Laying the Foundation Question and Answers

Q. What is Laying the Foundation (LTF)?

A. LTF is a three-year program for teachers of grades 3-12. Educators in mathematics, science and English are provided the best content-based, pedagogy-driven, teacher-to-teacher training. Training is held in the proper environment for the subject. Educators are provided teaching strategies and content knowledge that increase rigor in the classroom. LTF is more than just another professional development session; it's an event that offers educators a variety of opportunities to strengthen their knowledge and practice. Teachers who attend our training events receive:

- Specialized, hands-on, and engaging teacher education training designed by experts for teachers of any level
- Rigorous, online classroom-ready lessons
- Classroom-ready tools to meet standards
- Resources
- Vertical alignment across grade levels
- Ongoing support from expert teachers
- A focus on STEM education

Q. Which North Dakota school districts can participate in LTF?

A. Any North Dakota educator who teaches 3rd grade through 12th grade can register for the Laying the Foundation Summer Institute. This is inclusive of Special Education educators, ELL educators, Levels educators, Title I teachers, etc. Anyone who feels that this will be of benefit are welcome to participate. It is important to note that this is a three-year commitment. LTF professional development will be offered each summer in four-day increments.

Q. What is the cost to the school or districts for LTF?

A. The registration cost of \$725 for the LTF Summer Institutes will be covered through a grant provided to National Math Science Initiative (NMSI). Districts are responsible for the cost of lodging, meals, travel, and stipends (as applicable). All districts are able to allocate Title II funds for these costs. Some districts may be able to utilize Title I funds for staff in Title I schools.

All other costs (e.g., travel, hotel, meals, stipends, credit, etc.) would be a local district responsibility. The costs associated with the LTF Summer Institutes are allowable expenses for the district's 2016-2017 Title I (if you are in a Title I building) and Title II allocations.

Q. How do I register?

A. To register for these sessions, go to <http://training.nms.org/Portal/Registration/RegistrationMap.aspx>. Payment options are outlined on the final screen of the registration system. For North Dakota educators, the \$725 fee will be covered through a grant provided to NMSI. The PROMO CODE for the event is NDLTF2016. By entering the promo code, the \$725 fee will be waived for the registrant. Once registration is completed, participants will receive confirmation from NMSI regarding the selected training.

Q. Can I register a group of individuals?

A. Yes, you can register a group of individuals. Proceed as outlined above. Once you have registered one individual, you can proceed to the next person.

Q. Can teachers outside the mathematics, science, and English content areas register for the LTF Summer Institutes?

A. Yes. All teachers are welcome to attend. It is suggested that they select the content area strand that they feel is most relevant to their position.

Q. What if I need to cancel?

A. It is extremely important to cancel if you are unable to attend as the grant provided to NMSI will be charged for each registration. If an individual registers for the training, but fails to attend and does not make alternate arrangements, the district's participation in future NMSI initiatives may be compromised. If you need to cancel your registration go to www.nms.org, click on "Login" and log into the Laying the Foundation Program. Once logged on, scroll down to the Training Records and Evaluation, click on "Cancel my registration" and fill in the appropriate information.

Q. Are the NMSI professional development opportunities available for graduate credit?

A. The NDDPI has secured two graduate credits through the University of Mary for participating in the LTF Summer Institute. Individuals interested in pursuing graduate credit for this training opportunity can register [here](#).

If you have any questions regarding online registration for credit, please contact Shelby Imdieke (saimdieke@umary.edu) at the University of Mary at (701) 355-8134 or (877) 868-6279.

Q. Can administrators register for the LTF Summer Institutes? If so, should they register for the same sessions as their teaching staff or is there a specific administrative strand?

A. If an administrator wants to attend the whole event (as a teacher would) and registers to receive credit, they should sign up for the event and select a strand in which they are most interested. There is not a specific strand for administrators. If an administrator would like to stop by and observe on some of the days, they do not need to register. They are welcome to observe when it best fits their schedules.

Q. Is there an agenda for the LTF Summer Institutes?

A. The NDDPI has developed a general agenda for the LTF Summer Institute. Additionally, NMSI has provided module descriptions that provide further details of the trainings. Each day, one module will be covered (e.g., training day 1 = module 1, training day 2 = module 2, etc.).

Q. Are meals provided?

A. Meals, snacks, coffee, etc. are not provided during the LTF Summer Institute. Participants will break for one hour to have lunch on their own.

Q. When is the deadline to register for the LTF Summer Institutes?

A. Registration is accepted until June 21, 2016.

However, registration for the event is analyzed four weeks prior. If registration numbers are low—less than 15 registrants per content area session—sessions may be cancelled or combined with another session.

Q. Where should I make lodging accommodations?

A. Blocks of sleeping rooms have been set aside at The Grand Hotel in Minot. Please contact The Grand to make your sleeping room reservations.

The Grand Hotel - Minot

1505 N Broadway

(701) 852-3161

Reserved under: NMSI Laying the Foundation

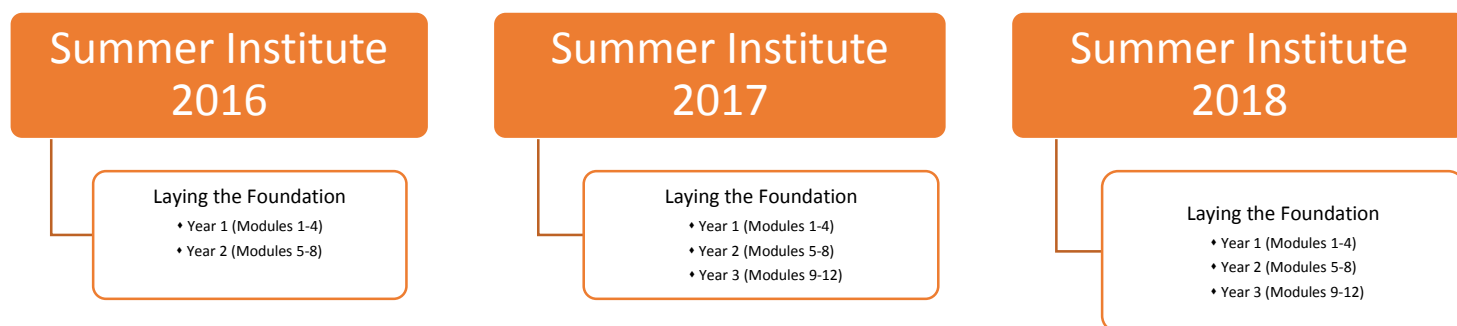
Rate: \$81.90

Dates: July 12 – 15, 2016

Block Released: June 27, 2016

Q. Will the LTF Summer Institute be offered again in summer 2017?

A. Yes. The NDDPI and NMSI plan for the LTF training to continue in summer 2017. This will enable past LTF Summer Institute participants to progress to other levels of LTF training, while bringing in new members as well. Illustrated below is the projected summer schedule for the next few years. The number of trainings/modules that will be offered will be dependent on the success of the program throughout the state and may be adjusted to meet the unique needs of participants and the state of North Dakota.



Q. If I am unable to attend the 2016 LTF Summer Institute in Minot, can I register and attend in another state?

A. Yes. North Dakota educators are welcome to attend an LTF Summer Institute in another state using the PROMOCODE NDLTF 2016 to ensure the registration fee of \$725 is covered.